**Diocesan Education Service**

**Certificate of Thanksgiving for**

**Dedicated Service to Catholic Education**

The Diocesan Education Service award a Certificate of Thanksgiving for Dedicated Service to Catholic Education. The certificate is awarded by the Diocese and is signed by Bishop David McGough, who has responsibility for Catholic schools, on behalf of the Archbishop.

The certificate may be awarded to those individuals working in Diocesan schools who have made an *especial contribution* to Catholic Education through their dedicated service on the occasion of their retirement.

School leaders, including governors, may nominate suitable candidates for this award and will need the support of the parish priest/chaplain of the school

The Application Form must outline the reasons why the nominee would be a suitable candidate to receive it and, in turn, be approved by Fr Jonathan Veasey on behalf of the Trustees of the Archdiocese. Please note that this certificate is in recognition of service over and above what would normally be expected.

This award is not open to those school leaders who are eligible to receive the Ubi Caritas Award.

Please find the Application Form below.

**Diocesan Education Service**

**Application form for**

**Certificate of Thanksgiving for**

**Dedicated Service to Catholic Education**

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| **Name of Nominee**  (as it would be written on the certificate) |  |
| **Role in school** |  |
| **Briefly outline the reasons why the nominee is deserving of this award:** | |
| **Name of Nominator &**  **Role in school** |  |
| **Name & signature of Parish Priest** |  |
| **Return Name and Address for the Certificate** |  |
| **Date the certificate is required by** |  |

**Please send the completed form to:** [**bdesadmin@bdes.org.uk**](mailto:bdesadmin@bdes.org.uk) **or Administration Team, Diocesan Education Service, Don Bosco House, Coventry Road, Coleshill, B46 3EA**