

SBM Meeting Oct 2018 Updates from the DES

General Updates:

ALL SCHOOLS GENERAL

- Save the date – the DES is considering hosting a SBM/CFO conference next year, Thursday 7th March 2019. Further details will be shared in due course.
- **The DFE have recently published on line a Good Estate Management for Schools System (GEMS)** which provides information on Governance, budgets & finance, performance management of the estate, data and data management, procurement and emergency planning

<https://www.gov.uk/guidance/good-estate-management-for-schools/overseeing-the-estate>

- **The GDPR Toolkit** developed by Browne Jacobson, was purchased by the Diocese on behalf of all catholic schools. All SBM's and headteachers should have received the electronic link to the portal and log in details.
- **The DFE has added a further document to its suit of model privacy notices** regarding the collection of data. The model privacy notice is suggested for issue to staff, parents and pupils and can be viewed here:

https://www.gov.uk/government/publications/data-protection-and-privacy-privacy-notice?utm_source=ac4e2430-8840-407d-a431-55daedd650b6&utm_medium=email&utm_campaign=govuk-notifications&utm_content=immediate

- **For information.** New networks have been added to the list of available networks that school business professionals may wish to join in order to share ideas and strategies. The network directory can be found here, you'll be pleased to hear our SBM network is included in the directory!

<https://www.gov.uk/government/publications/join-or-create-a-network-for-school-business-professionals>

- The DfE have recently published a new School Resource Management Strategy which can be accessed via the electronic link below

<https://www.gov.uk/government/publications/supporting-excellent-school-resource-management>

- **Cyber Security.** Officers from the DES recently attended a Cyber security event presented by the fraud team of WPF highlighting current frauds and scams being targeted at schools.

- **Reminder to all schools please to use the landlord approval form** which can be found on the BDES website to seek approval prior to commencing any building works on their school site. An electronic link to the document is below:

https://www.bdes.org.uk/uploads/7/2/8/5/72851667/copy_of_des_landlord_approval_application_1.xlsx

ACADEMIES GENERAL

- **The DFE** has produced a guide indicating what academies, free schools and colleges should publish online. The guide which clarifies what information the DFE would recommend publishing online can be accessed here:

<https://www.gov.uk/guidance/what-academies-free-schools-and-colleges-shouldpublish-online>

- **For your information and action. Academies land and buildings collection tool (LBCT) is now live.** A slight change to the system this year is the online diocesan sign off, Toni Guest is your named diocesan contact so please insert her details to this section of the form. The LBCT online form will be available to use on 1 October 2018. The deadline for trusts to submit their LBCT return is 5 November 2018.

The electronic link to the published summary guidance is included below

[academies land and buildings collection tool \(LBCT\)](#)

- **Academy Finances.** The ESFA has carried out a monitoring exercise on MAC finances, concentrating on the three year forecasts.
- **New school resource management self-assessment tool.** The Department has published a new school resource management self-assessment tool, the electronic link is below: The tool helps you identify areas where you might be able to save money or resources, by measuring information about your school's spending and characteristics against set thresholds.

<https://www.gov.uk/government/publications/school-resource-management-self-assessment-tool>

VA SCHOOLS GENERAL

- The DFE recently wrote to all VA schools informing of impending changes to LCVAP capital funding from 2020. LA's will no longer co-ordinate the programme in their area, instead the Diocese will be the responsible body for allocating capital to its schools.

- The letter to all VA schools for this last round of LCVAP was emailed yesterday. Please do get in touch with your building consultants to start work on your bid submissions. As in previous years the priorities will be concentrated on prevention of school closure, maintaining a warm and dry building and addressing urgent health and safety issues.