



Archdiocese of Birmingham School Business Manager Network Meetings April 2019

2 April 11am – Secondary Central meeting

Venue: Don Bosco House, Coventry Road, Coleshill, B46 3EA
Meeting open to secondary and MAC FD's

4 April 11am – North Diocese Meeting 11am

Venue: St Gregory's Catholic Academy, Spring Garden Rd, Stoke-on-Trent ST3 2QN
Meeting open to primary, secondary and MAC colleagues

Please note, on this occasion we will not be running a South meeting due to training taking place on the day proposed in one of the MACs. Delegates are very welcome to attend either of the other two meetings.

Agenda

1. Welcome, introductions and Opening Prayer – David Carne, Chair

To be said together:

In the name of the Father, and of the son, and of the Holy Spirit, Amen.

Our Father who art in Heaven, Hallowed be thy name,
Thy Kingdom come, thy will be done, On Earth as it is in Heaven
Give us this day our daily bread, and forgive us our trespasses
as we forgive those who have trespassed against us
And lead us not in to temptation, but deliver us from Evil.

In the name of the Father, and of the son, and of the Holy Spirit, Amen.

- 2. Lyreco supplies – Socially responsible, environmentally friendly office supplies**
- 3. Diocesan update – Toni Guest**
- 4. Academy mergers, structures and changes, Informal discussion – Jo Bradbury**
- 5. Church Market Place update – David Carne**
- 6. Income generation and lettings – Open discussion / idea sharing – Amy Mahju**
- 7. Networking / Open Forum for information sharing / questions**
- 8. Lunch and Networking**
- 9. *Optional - 2 PM Presentation for schools and MACs with or who are considering in-house catering (Coleshill meeting only)***

The aim is for the meeting to last 1.5 to 2 hours with time afterwards for networking with colleagues.
If you have any issues you want to discuss please email David at d.carne@cardinalgirffin.staffs.sch.uk

ADDITIONAL PRESENTATION AT 2pm 2nd APRIL FOR SCHOOLS WHO RUN THEIR CATERING IN-HOUSE

In collaboration with Churchmarketplace we will be offering an opportunity for schools who either currently run or are considering running their catering in-house to attend a presentation by Pelican. Pelican can provide a range of support services for schools which can assist them in managing procurement, menu design, financial aspects of running in-house catering, allergen advice, and much more. The benefits are huge! I don't need to tell you the importance of Delivery of best value, OJEU compliant, Centralised billing, Health and Safety Compliance, software tools to fully manage menu costings and allergens etc, access to training and dietitians to help plan menus etc. I could go on! Not to mention the time that Pelican can save you in overseeing the in-house provision that you use. But read for yourself below testimonials...

CASE STUDIES

Carmel Education Trust: "We've received direct financial savings of around 9%, as well as stripping out a layer of financial administration and reporting."

<https://www.pelicanprocurement.co.uk/news/carmel-education-trust-benefits-of-switching-back-to-in-house-catering-and-centralising-the-catering-function/>

Tudor Grange Academies Trust: "We were able to realise cost savings of 13% across frozen, chilled and grocery product lines, which equates to almost £40,000 in savings."

<https://www.pelicanprocurement.co.uk/news/tudor-grange-academies-trust-benefits-of-centralised-procurement/>

Greenshaw Learning Trust: "The overall financial savings were impressive – in fact a total saving of 26% was achieved, which calculates to just under £50,000!" <https://www.pelicanprocurement.co.uk/news/collaborative-partnership-with-pelican-delivers-26-savings-for-greenshaw-learning-trust/>

Pelican will also demo their "Central Billing" software and explain the procurement processes they use. The presentation should last no more than an hour.

PLEASE take 5 mins of your time to watch these two youtube videos which explain how Pelican work

Pelican Services <https://youtu.be/LNBTfoVTsxl>

Management Reports - <https://youtu.be/NJjTrHPqJzM>

If you or a colleague would like to attend to see first-hand how Pelican can assist you, please can they sign on to the SBM Network sessions as usual, but then email me directly d.carne@cardinalgriffin.staffs.sch.uk to confirm your place.