

# ST. JOSEPH'S CATHOLIC PRIMARY SCHOOL OXFORD

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## HEADTEACHER

Job Share opportunity  
0.5 FTE for 1 academic year  
Required for September 2025  
Leadership scale L18-L24

Our school has a strong Catholic ethos with a vibrant, broad and ambitious curriculum and vision for our children. We are proud to try to live out to the full our school Mission “*Let us protect with love all that God has given us*” (Pope Francis 2103).

The Governing Body wishes to appoint an outstanding practicing Catholic to work in partnership with our current experienced head teacher, in a job share role. The current head teacher will continue as a 0.6 FTE from Monday to Wednesday.

The successful applicant will work 0.5 FTE from Wednesday afternoon until Friday. This is for a one-year, fixed term contract starting September 2025.

The current head teacher is looking forward to the opportunity of working in partnership with the successful candidate to promote the many successes of our school and continue on the ambitious school development plan. The duties of head teacher will be fully discussed collaboratively when the appointment is made and will be finalised depending on the strengths, skills and experience of the two job shares. A lot of time has been put into thinking how to make this job share successful and the current head teacher would happily discuss this with any potential candidate when they come and visit.

### What we offer:

- An experienced and forward-thinking job share who has worked at the school for 5 years as head teacher, has taken the school through a recent OFSTED, enjoys collaboration and is dedicated to making this a success. There will be dedicated time built in during the working week to ensure a smooth and robust induction and handover
- Supportive and experienced governors who are committed to school improvement
- An opportunity to co-lead a happy, diverse school with a warm and friendly atmosphere in the beautiful and challenging city of Oxford
- Enthusiastic, positive and well-behaved children with a supportive parent body – 100% of whom said that their child was happy at our school in the recent OFSTED survey
- Dedicated staff who are keen to offer the very best to our pupils
- Clear definition of roles to ensure clarity on shared responsibilities and individual responsibilities
- A well-resourced school with generous grounds and facilities and with a well sequenced and a curriculum focused on academic excellence
- An excellent broad and balanced curriculum, intentionally developing the whole child and encouraging every child to flourish. Our personal development programme is intentionally planned for and includes (but is not limited to!) outside learning in our forest and polytunnel, music, drama and singing with a choir and orchestra and a Music specialist teacher, design and technology and public speaking are a strength of the school and we offer an extensive range of trips, visitors and residential visits. Please see the website and our newsletters for further details.

**We are looking for a person who:**

- Loves learning and meeting the needs of all children
- Has a strong Catholic faith with a clear understanding of education and leadership in a Catholic school and in the wider community and has experience of the CSI process
- Has a proven track record as an outstanding practitioner and is an excellent team player who can work collaboratively with the 0.6 head teacher in partnership
- Will inspire, challenge, motivate and care for staff at all levels
- Will have a rigorous approach in identifying pupil achievement gaps and an innovative approach to addressing these
- Will nurture a strong caring ethos and community spirit in the school
- Has the ability and ambition to raise standards
- Will maintain, promote and develop the school's partnership with parents, our three parishes (Greyfriars, St. Anthony of Padua and Corpus Christi) and the wider community
- Will continue to build strong links with other local Catholic and non-Catholic schools
- Has the vision to promote transitions leading to the inclusion of St. Joseph's into a Catholic Multi-Academy Company.

If you wish to get a flavour for St. Joseph's, you would be very welcome to visit our wonderful school, meet with our staff team and talk with the children. Please contact the Office Manager, Mrs G Sproat, on [admin.3838@st-josephs-pri.oxon.sch.uk](mailto:admin.3838@st-josephs-pri.oxon.sch.uk) or call 01865 763357 to arrange a time to visit us. If you would like an informal conversation about the role, please contact Father Mervyn Tower, the Chair of Governors at [FrMervyn3838@st-josephs-pri.oxon.sch.uk](mailto:FrMervyn3838@st-josephs-pri.oxon.sch.uk)

Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

PLEASE ENSURE YOU COMPLETE THE CES APPLICATION PACK AND SEND IT DIRECTLY TO THE SCHOOL either via email to: [admin.3838@st-josephs-pri.oxon.sch.uk](mailto:admin.3838@st-josephs-pri.oxon.sch.uk) or by post (CES application pack is available from our website or contact the school office). Applications on the County Council form will not be considered.

Closing date: midday Friday 28<sup>th</sup> March 2025

Interviews: Monday 31<sup>st</sup> March 2025