



Prayer and Liturgy Directory

10 Things You Need to Know

1. The [five key principles of liturgy](#) are that it:
 - i. gives glory to God and we are made holy;
 - ii. is an action of the Holy Trinity;
 - iii. calls us to full, conscious, and active participation;
 - iv. is future-orientated and keeps our eyes on the Kingdom of Heaven;
 - v. is an exercise of the priestly prayer of Jesus Christ to the Father.
2. Worship is on a continuum with **prayer** at one end, **liturgy** at the other and between these are [celebrations of the word](#).
3. Celebrations of the word are structured in four parts: [Gather, Word, Response, and Mission](#).
4. The [common prayers to know](#) from EYFS to Key Stage 3 have been updated. Please refer to the *Common Prayers to be Known* PowerPoint for their new translation and order.
5. Directors and governors must regularly review the school's [prayer and liturgy policy](#) so that that is well-formulated, fit for purpose, accessible and useful.
6. Directors and governors must ensure that the [budget and resources](#) allocated to prayer and liturgy to support high-quality experiences is explicitly clear.
7. The prayer and liturgy coordinator is responsible for producing an [Annual Plan of Provision \(APOP\)](#) before the start of each academic year. The DES provides the template for this.
8. [Formation](#) for pupils and staff to undertake ministries must be carefully-planned.
9. When [identifying pupils to undertake ministries in Mass](#), discernment and professional respect between headteacher and parish priest can judge the school's needs. Further guidance may be sought, if necessary, from the DES, supported by Bishop Timothy.
10. When [printing resources](#) featuring music and lyrics, leaders must declare their use to Christian Copyright Licensing Internation (CCLI) at least annually, using the license provided for free by the DfE.