**Services for Schools and Academies for 2016-17**

As part of our mission and aims the Diocesan Education Service remains committed to providing the best possible service to all of our schools and academies in order that they are able to deliver the best possible Catholic education to all of our children and young people across the diocese.

We are committed to working in partnership with all of our schools and academies and the attached guide offers an outline summary of the services we aim to provide to schools and academies during the course of this forthcoming year. It is not meant to be an exhaustive list and is under constant review.

We hope to be able to develop and improve the range and quality of services that we deliver in order to meet the needs of our schools.

**Annual Charge for DES Services for 2016-17**

The list of DES services provided to all of our schools and academies are available at no additional cost (unless otherwise stated) on payment of the DES annual charge. Any other prices for specific services can be provided on request.

As always we aim to keep our costs to a minimum however the charge to schools has had to be increased to more realistically reflect the costs of services being provided by the DES to schools. The services we now offer extend to substantially more than just the RE advisory service for which schools have historically paid their service level agreement payment.

The charge of £4 per primary pupil and £3 per secondary pupil is both very favourable when compared to other dioceses, and is also very realistic when the range of services provided is taken into consideration. This year we are providing ***all*** meetings, training, induction and conferences as part of our charge - in addition to significant support for the new academy strategy, leadership development and school improvement work.

The usual provision of our excellent RE advisory service continues as normal.

The annual charge for your individual school/academy can be determined by following the corresponding link below:

**PRIMARY:** [**http://w.pfrms.co/63tw5**](http://w.pfrms.co/63tw5)

**SECONDARY:** [**http://w.pfrms.co/2f5gx**](http://w.pfrms.co/2f5gx)

On submission of your form you will automatically receive an invoice by email.

*Please can you ensure that the payment is received by 30 September 2016.*

Thank you for your continued support and prompt payment.

**Adam Hardy**

**Director of Education**