



Archdiocese of Birmingham Bursar Group Meeting

Tuesday 27th June 2017

11am

Venue: Don Bosco House, Coleshill

Present:

AH – St Joseph’s Catholic Primary School, Lichfield
GP – DBMAC
DC – Cardinal Griffin Catholic School
SB – St Gregory’s Catholic Primary Academy, Stoke on Trent
JD – St Thomas More Catholic Academy, Stoke on Trent
NR – SS Peter & Paul, Lichfield
MT – Blessed Edward Oldcorne
AB – St Benedict’s Catholic High, Alcester
KH – St Benedict’s Catholic High, Alcester
JB – Painsley Catholic Academy
CG – St John Wall Catholic School, Birmingham
MA – Cardinal Newman Catholic School, Coventry
SB – St Thomas More Catholic School, Willenhall
LF – Lumen Christi MAC
RP – JHNCC
BR – BCC MAC
TG – Diocesan Education Service
JH – Diocesan Education Service
SL – Diocesan Education Service

Matters Arising:

1. DC opened the meeting with a prayer.
2. It was noted there were no actions to complete following the last meeting.
3. DC explained the Diocese will be piloting new regional meetings as well as the Bursar Group meetings held in Coleshill. Future regional meetings will also be held in Stoke and Oxford. This will hopefully enable Business Manager’s to attend one of the satellite meetings if they are unable to attend the meeting in Coleshill. There will no longer be a membership charge, the cost will be covered by the DES Annual Charge. There will be four meetings a year, one in the Autumn, two in the Spring and one in the Summer terms. All dates for the coming academic year and minutes of meetings are on the DES website and can be accessed by following the link below:
<http://www.bdes.org.uk/school-business-managers.html>

4. Apprenticeship Levy – The group discussed the Apprenticeship Levy and the impact and issues that have arisen in implementing it in schools.
5. New IR35 regulations-The group discussed the new regulations which came into effect in April 2017. DC agreed to research this further and put any information found on the DES website.
6. New GDPR regulations - TK from Winkworth Sherwood gave a presentation and provided an update on the new regulations which will come into force in May 2018. Further information can be obtained by following the link below:
[http://www.bdes.org.uk/uploads/7/2/8/5/72851667/gdpr -
_an_introduction_for_schools_and_academy_trusts.pdf](http://www.bdes.org.uk/uploads/7/2/8/5/72851667/gdpr_-_an_introduction_for_schools_and_academy_trusts.pdf)
7. Churchmarketplace – DC provided an update on behalf of JW. Churchmarketplace will be carrying out new tenders for the framework in the Autumn term. Details for the toolkit for academy documents can be found on the Churchmarketplace website. A presentation was made about the giving machine, a link to the website is below. A link to the Churchmarket place can be found below:
<https://www.churchmarketplace.org.uk/>
<https://www.thegivingmachine.co.uk/>
8. Diocesan update-TG provided an update for schools on the DES Academy strategy, Statutory Testing and Maintenance, LCVAP funding, National Condition Survey (DfE), fire safety survey (DfE).
9. Any other business
10. The dates of future meetings for the next academic year can be found on the DES website by following the link below:
<http://www.bdes.org.uk/school-business-managers.html>
11. The meeting was closed.